

Raleigh County Schools



Child Nutrition

2001 S. Kanawha Street, Beckley WV 25801

<http://boe.rale.k12.wv.us>

July 2020

Parents or Guardians:

On behalf of the Child Nutrition Office and Raleigh County Schools, I would like to welcome you and your child/children back for the **2020 - 2021** school year.

Due to the COVID-19 Pandemic, the Child Nutrition Office is requesting all parents/guardians apply online. Applications will now be processed on <https://www.schoolcafe.com/>.

PLEASE REMEMBER! A parent/guardian must apply for benefits each year by using **current income (all household income including child(ren))** or TANF / SNAP case numbers. **If your child received benefits last school year, those benefits WILL expire October 19, 2020 and will convert back to PAID on October 20, 2020 until an application is received and processed.** To ensure continuous benefits, a new application must be received no later than **October 12, 2020** to allow time to process in the Child Nutrition Office located:

2001 S. Kanawha Street, Beckley, West Virginia 25801

Direct Certification

If your household received a letter in **July (2020)** from the Raleigh County Child Nutrition Office stating your child/children qualified for free meals because you participate in the **SNAP, TANF, or Medicaid** programs through the WVDHHR, **NO application is necessary.**

Applying for Free/Reduced Meals with Application

Contact the Child Nutrition Office by phone **(304) 256-4660 Ext. 6005 or 6006** if you should have any problems filing.

See below for common reasons to call:

- When completing the online application, all family or student section members have either left the household or were not included in a previous application.
- If your income should change due to loss of a job or hours worked at any time during the 2020-2021 school year, you may qualify for Free or Reduced-Price meals.
- If you are a guardian of a "**Foster Child**" and have not received a letter of approval for free meals for this child(ren), please call the Child Nutrition Office.
- Important! If you submitted an application ONLINE and have **NOT** received a response letter from the Child Nutrition Office by **October 12, 2020**, it is important you call our office for

verification of your child's status. Any incurred balances after **October 20, 2020** would be the responsibility of the parent or guardian if you fail to comply.

SECOND MEAL PRICE

It is our goal to offer **one (1)** healthy breakfast and lunch each school day to our students. If a student requires a second meal, students **MUST** pay cash for this meal at the time of service at the price of an adult meal. The charging of a second meal would not be authorized. (Please check the Raleigh County Schools webpage <http://boerale.ss18.sharpschool.com/home> for updated pricing).

This is mandated by the County, State, and the Federal Government.

Thank you,



Teresa Baker
Director of Child Nutrition

Visit the Raleigh County Schools website at: <http://boerale.ss18.sharpschool.com/home> for more Child Nutrition information.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal law and U.S. Office of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information is available in languages other than English.

To file a complaint alleging discrimination, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: **Mail:** U.S. Office of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9140 or **Fax:** (202) 690-7442; or **email:** program.intake@usda.gov.